



City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606

www.arcolatexas.org

Minutes of a Regular Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, held on Tuesday, November 8, 2022 beginning at 7:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. **CALL TO ORDER:** Mayor Fred A. Burton called the meeting to order at 7:05 p.m.
- II. **INVOCATION:** Council Member Greg Abarr gave the Invocation.
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Ebony Sanco led the Pledge of Allegiance to the Flag.
- IV. **ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosemary Bigby were present. Also present were City Secretary Sally Cantu, City Attorney Grady Randle, Finance Director Ruthie Cable, and City Administrator Dr. Annette Guajardo.

Mayor Pro-Tem Florence Jackson so moved to move Roman Numeral V. Public Comments to follow Letter L.; seconded by Council Member Evelyn Jones. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

V. PUBLIC COMMENTS.

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. City Council heard comments from Fred Burton.

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

VI. CITY COUNCIL COMMENTS: Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby.

No comments from Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones commented on the proposed date to install speed humps, Council Member Greg Abarr reported that 4B Corporation and new board members were installed. He also commented on creating a TX Pool Account for the 4B Corporation and transferring funds to the TX Pool Account, Council Member Rosemary Bigby asked if there were larger trash cans available to the public, Council Member Ebony Sanco inquired about the process to appoint 4B Corporation members.

VII. PUBLIC HEARINGS: None

VIII. CONSENT AGENDA. None

IX. REGULAR AGENDA:

A. Discussion, Consideration and Possible Action—Previous meeting minutes and related matters.

Council Member Rosemary Bigby so moved to approve October 11, 2022 meeting minutes; seconded by Council Member Ebony Sanco. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

B. Discussion, Consideration and Possible Action—Final Fiscal Year 2022 Bookkeeping Report and Financial Report by Ruthie Cable, Finance Director.

Finance Director Ruthie Cable reviewed the October 2022 General Fund report. She will report on the October 2022 and November 2022 Bookkeeping Report and Financial Report at the next meeting.

After review, **Council Member Rosemary Bigby so moved** to approve the October 2022 General Fund report; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

C. Discussion, Consideration and Possible Action—Update from the Mayor's desk, including;

1. Heavy Trash Pickup—November 5, 2022 and December 3, 2022; 8:00 a.m. to 12:00 noon, and related matters.

Mayor Fred Burton reported that November 5, 2022 Heavy Trash pickup was a disaster. He the City Secretary to cancel the December 3, 2022 Heavy Trash Pickup. There was very low participation and a waste of taxpayer's money.

2. 4th Annual BBQ Cook-off and related matters.

Mayor Burton announced that the BBQ Cook-off is this coming weekend.

D. Discussion, Consideration and Possible Action— City Administrator's Report by Dr. Annette Guajardo, update on current projects, pending projects, and related matters, including;

1. FM 521 Project - BNSF Railroad, repairs, and related matters

City Administrator Dr. Annette Guajardo reported that BNSF will be fixing the issue on FM 521 on Nov. 12, 2022

3. Selection of the auditor for the City of Arcola and related matters

Finance Director Ruthie Cable sent out RFP to four organizations. A selection committee was made up of Council Member Greg Abarr, Finance Director Ruthie Cable, and Chris Breaux of Fort Bend County; and the committee selected Brooks Watson, CPA. The current auditor did not submit a request for proposal.

Council Member Greg Abarr so moved to approve Bruce Watson, CPA for doing the current audit for the City of Arcola; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

4. Transfer funds from General Fund to General Fund Texpool

The city received interests close to \$7,000.00 from moving funds to Texpool. The request is to approve to transfer funds from the General Fund to General Fund Texpool.

Council Member Ebony Sanco so moved to transfer funds from the General Fund to General Fund Texpool; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

5. Transfer funds from Enterprise Fund to Enterprise Fund Texpool

Dr. Annette Guajardo recommended that transferring of funds from the Enterprise Fund to Enterprise Fund Texpool is the right decision instead of having the money sit in the Frost account.

Council Member Rosemary Bigby so moved to transfer funds from the Enterprise Fund to Enterprise Fund Texpool; **seconded by Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

6. Creation of a Texpool account for 4B Corporation and transfer funds from 4B Corporation Fund.

Council Member Ebony Sanco so moved to creation of a Texpool account for 4B Corporation and transfer funds from the 4B Corporation Fund; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

Council Member Greg Abarr so moved to authorize transfer from the 4B Corporation to the 4B Corporation Texpool account; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

E. Discussion, Consideration and Possible Action—Permits, including month of October 2022 permit report, updates, and related matters by Permit Administrator Lyneshia Garrette.

Permit Administrator Lyneshia Garrette presented a permit report for the month of October 2022.

F. Discussion, Consideration and Possible Action—Water and Wastewater Systems and including 1. October 2022 Operator's Report by John Montgomery of Municipal Operations and Consulting

John Montgomery, Water and Wastewater Systems Utility Operator, reviewed the October 2022 Operations Report.

After review, **Mayor Pro-Tem Florence Jackson so moved** to accept the October 2022 Operator's Report; **seconded by Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

2. Sanitary Sewer System, including I & I Smoke Testing and related matters.

John Montgomery noted that he was ready to perform the I & I Smoke Testing. Mr. Montgomery received direction from City Council to work with City Administrator Dr. Annette Guajardo and City Attorney Grady Randle on the smoke testing process.

G. Discussion, Consideration and Possible Action—Arcola 4th Annual BBQ Cook-off, including:

1. Acceptance of BBQ Cook-off donations, and related matters.

The City Secretary reported that the city received additional BBQ Cook-off donations in the amount of \$900.00 and the request was to accept the BBQ Cook-off donation.

After discussion, **Council Member Ebony Sanco so moved** to accept the \$900.00 for the BBQ Cook-off donation; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

H. Discussion, Consideration and Possible Action—Fort Bend County Sheriff's Office You Are Not Alone Program presented by Michael Kahlenberg.

Mayor Pro-Tem Florence Jackson so moved to table this item; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

I. Discussion, Consideration and Possible Action—ORDINANCE NO. 2022-11-08, AN ORDINANCE OF THE CITY OF ARCOLA, TEXAS ADOPTING A SPEED HUMPS POLICY TO BE INCLUDED IN THE CODE OF ORDINANCES, PROVIDING FOR REPEAL, AND PROVIDING FOR AN EFFECTIVE DATE.

Council Member Rosemary Bigby so moved to approve ORDINANCE NO. 2022-11-08, AN ORDINANCE OF THE CITY OF ARCOLA, TEXAS ADOPTING A SPEED HUMPS POLICY TO BE INCLUDED IN THE CODE OF ORDINANCES, PROVIDING FOR REPEAL, AND PROVIDING FOR AN EFFECTIVE DATE; **seconded by Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby
Nay: 0

Motion carried. 5-0

J. Discussion, Consideration and Possible Action—Arcola Police Department; including October 2022 monthly police report by Police Chief Carr, including;

Police Chief Carr reviewed the police report for the month of October 2022.

1. Police Department Presentation on Code Enforcement, and related matters.

Officer Shoaf, Certified Code Enforcement Officer, gave a presentation on Code Enforcement in the City of Arcola.

After review of the police report for the month of October 2022, **Mayor Pro-Tem Florence Jackson so moved** to accept the police report for the month of October 2022; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

K. Discussion, Consideration and Possible Action-Wrecker Service for the City of Arcola, including POLICE AUTHORIZED (NON-CONSENT) TOW SERVICES AMENDED AGREEMENT BETWEEN CITY OF ARCOLA, TEXAS AND QUALITY WRECKER SERVICE, INC., and related matters.

City Council and the City Attorney discussed a possible action-wrecker service for the City of Arcola, including police authorized (Non-Consent) tow services amended agreement between the City of Arcola and Quality Wrecker Services, Inc. in great length. The City Attorney recommended changes to Exhibit B; Keep 1. delete everything on 2., 3., 4., 5., 6., 7., delete first sentence on 8. And, add storage should be at 510 Pecan, Fresno, TX 77545 and keep 9-12.

After discussion, **Council Member Greg Abarr so moved** to approve POLICE AUTHORIZED (NON-CONSENT) TOW SERVICES AMENDED AGREEMENT BETWEEN CITY OF ARCOLA, TEXAS AND QUALITY WRECKER SERVICE, INC., with changes to Exhibit B; **seconded by Mayor-Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

L. Discussion, Consideration and Possible Action—POST OAK POINTE SECTION 1 PARTIAL REPLAT 1; A SUBDIVISION OF 0.401 ACRES OF LAND SITUATED IN THE THOMAS BARNETT SURVEY, A—7 AND THE MOSES SHIPMAN LEAGUE, A—86, ALSO BEING A PARTIAL REPLAT OF LOTS 5 & 6 OF POST OAK POINTE SECTION 1 AS RECORD IN F.C. NO. 20210254, F.B.C.P.R., CITY OF ARCOLA, FORT BEND COUNTY, TEXAS, 2 LOTS, 1 RESERVE, 1 BLOCK.

Llarance Turner of Kaluza, Inc. presented a replat of two individual lots. Reserve A was included in the original platting of Post Oak Pointe, Section 1. The developer reduced the size of the lots and needed more space at the entrance of Post Oak Pointe Drive. Mr. Turner noted that minor correction was made, and staff recommended to approve the preliminary plat to include the minor corrections.

Council Member Evelyn Jones so moved to approve Preliminary Plat—POST OAK POINTE SECTION 1 PARTIAL REPLAT 1; A SUBDIVISION OF 0.401 ACRES OF LAND SITUATED IN THE THOMAS BARNETT SURVEY, A—7 AND THE MOSES SHIPMAN LEAGUE, A—86, ALSO BEING A PARTIAL REPLAT OF LOTS 5 & 6 OF POST OAK POINTE SECTION 1 AS RECORD IN F.C. NO. 20210254, F.B.C.P.R., CITY OF ARCOLA, FORT BEND COUNTY, TEXAS, 2 LOTS, 1 RESERVE, 1 BLOCK; **seconded by Council Member Greg Abarr**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0

M. ADJOURNMENT.

Mayor Pro-Tem Florence Jackson so moved to adjourn the meeting at 8:34 p.m.; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco and Rosemary Bigby

Nay: 0

Motion carried. 5-0