



City of Arcola

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www.cityofarcolatx.org

Minutes of a Special Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, held on Tuesday, November 2, 2021, beginning at 7:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. CALL TO ORDER.** Mayor Fred Burton called the meeting to order at 7:00 p.m.
- II. INVOCATION:** Council Member Evelyn Jones gave the Invocation.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Rosie Rojas led the Pledge of Allegiance to the Flag.
- IV. ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, and Council Member Rosie Rojas were present. Council Member Ebony Sanco was not present during roll call. She arrived at 7:10 p.m. Also present were City Secretary Sally Cantu, Financial Advisor Tina Peterman, City Attorney Ford Hamilton, and City Administrator Annette Guajardo.

V. PUBLIC COMMENTS.

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

VI. PUBLIC HEARINGS: None

VII. REGULAR AGENDA:

A. Discussion, Consideration and Possible Action—HR Policies and Procedures, including amending Bereavement Leave and related matters.

City Administrator Annette Guajardo proposed amending the Bereavement Leave policy. Staff recommended allowing 8 hours for part-time employees; 24 hours, which remains the same for full-time employees; and exclude the sister-in-law, brother-in-law, and step-in-law. Include stepparents and leave the mother-in-law and leave father-in-law as part of this policy.

Mayor Pro-Tem Florence Jackson so moved to approve amending Bereavement Leave policy allowing 8 hours for part-time employees, 24 hours, which remains the same for full-time employees, and exclude sister-in-law, brother in law and step in law. Include stepparents and leave the mother-in-law and leave the father-in-law as part of this policy; **seconded by Council Member Evelyn Jones.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Member Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0

B. Discussion, Consideration and Possible Action—Acceptance of funds from Sponsors and Participants for the City of Arcola 3rd Annual BBQ Cook-off, not to exceed \$7,500.00 and related matters.

City Administrator Annette Guajardo and Mayor Burton asked City Council for approval to accept funds from sponsors and participants for the City of Arcola 3rd Annual BBQ Cook-off, not to exceed \$7,500.00.

After discussion, **Council Member Greg Abarr so moved** to approve the acceptance of sponsor funds for the City of Arcola Annual BBQ Cook-off, not to exceed \$7,500.00; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Member Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas

Nay: 0

Motion carried. 5-0

C. Discussion, Consideration and Possible Action—Acceptance of Masterson Advisors LLC as Municipal Advisor, including engagement letter, agreement, and related matters.

City Administrator Annette Guajardo noted Masterson Advisors LLC has been with the City of Arcola for about two years. It is an annual contract, and the retainer is \$15,000.00. She is also going to be the Financial Advisor of the TIRZ.

After discussion, **Council Member Ebony Sanco so moved** to accept Masterson Advisor LLC as Municipal Advisor including engagement letter, agreement; **seconded by Council Member Rosie Rojas**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Member Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas

Nay: 0

Motion carried. 5-0

City Council adjourned into Executive Session at 7:20 p.m.

D. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE.

Executive Session—Section 551.071-Consultation with the City Attorney – Regarding the purchase of property.

City Council returned from Executive Session at 7:49 p.m.

E. Discussion, Consideration and Possible Action—Approve appraisal for proposed purchase of land and related matters.

Council Member Greg Abarr so moved to allow the City Administrator and the Mayor to come up with an appraiser for the property discussed in the session, not to exceed \$3,500.00; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Member Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas

Nay: 0

Motion carried. 5-0

VIII. ADJOURNMENT.

Mayor Pro-Tem Florence Jackson so moved to adjourn at 7:53 p.m.; **seconded by Council Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Member Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas

Nay: 0

Motion carried. 5-0