



City of Arcola

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www.arcolatexas.org

Minutes of a Special Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, to be held on Tuesday, April 5, 2022, beginning at 7:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. CALL TO ORDER:** Mayor Fred A. Burton called the meeting to order at 7:00 p.m.
- II. INVOCATION:** Council Member Greg Abarr gave the Invocation.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Ebony Sanco led the Pledge of Allegiance to the Flag.
- IV. ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosie Rojas. Also present were City Secretary Sally Cantu, Police Chief David Rougeau, City Attorney Grady Randle, and City Administrator Dr. Annette Guajardo..

V. PUBLIC COMMENTS.

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

VI. PUBLIC HEARINGS: None

VII. CONSENT AGENDA: None

VIII. REGULAR AGENDA:

- A. Discussion, Consideration and Possible Action—McKeever Road, including striping, estimate of \$7,500.00, proposed project agreement between City of Arcola and Fort Bend County, and related matters.**
Mayor Fred A. Burton reported that McKeever Road does not have guardrails over the bayou nor anything to change traffic lanes. He believes there is a safety hazard at that location. Because a guardrail cannot be installed due to a traffic study; the County suggested striping McKeever Road. An estimate was provided by Fort Bend County for \$7,500.00.

After discussion, Mayor Pro-Tem Florence Jackson so moved to approve striping on McKeever Road for the estimate of \$7,500.00; seconded by Council Member Rosie Rojas. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0

- B. Discussion, Consideration and Possible Action—Ordinance No. 2022-04-05; AN ORDINANCE RELATING TO NOISE PERMIT FEES; AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARCOLA, TEXAS; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT, updates, and related matters.**

Mayor Pro-Tem Florence Jackson expressed her concern regarding loud noise, especially over the weekend. It is a nuisance. Mayor Fred A. Burton proposed increasing the noise permit fee.

After discussion, **Mayor Pro-Tem Florence Jackson so moved** to table Ordinance No. 2022-04-05; AN ORDINANCE RELATING TO NOISE PERMIT FEES; AMENDING THE CODE OF ORDINANCES OF THE CITY OF ARCOLA, TEXAS; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0

C. Discussion, Consideration and Possible Action—County of Fort Bend, TX B-19-UC-48-004 Loan Documents-City of Arcola Water Treatment Plant Project, appraisal, and related matters.

City Administrator Dr. Annette Guajardo reported that as part of the County of Fort Bend, TX B-19-UC-48-004 Loan Document, an appraisal for the City of Arcola Water Plant is a requirement for HUD. The proposed cost is a little over \$7,000.00 to be paid by the City of Arcola.

After discussion, **Council Member Ebony Sanco so moved** to go out for an appraisal for the Water Treatment Plant Project; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0

D. EXECUTIVE SESSION UNDER TEXAS GOVERNMENT CODE.

1. Personnel Matters. Matters related to appointment, employment, evaluation, duties, salary, and related matters. (Finance Director)

-Closed or executive session as authorized by Section 551.074, Texas Government Code

This item was omitted.

E. Discussion, Consideration and Possible Action—Finance Director, including employment, appointment, evaluation, salary, and related matters.

City Administrator Dr. Annette Guajardo reported that previous accountants for the city did not turn out accurately. The good news is that the actual person that was doing the bookkeeping is willing to come on as an employee and do all the bookkeeping, including Enterprise, payroll, invoices, and bonds. It is a full-time job. The recommendation is to not pay \$14,000.00 a month and that the city hire her directly. Her salary would come up to be \$7,500.00 a month. Ms. Cable agreed to write policies and procedures on how the bookkeeper does the work for future reference.

After discussion, **Council Member Greg Abarr so moved** to bring Ruthie Cable on as the Financial Director to do the books for the City of Arcola; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0

IX. ADJOURNMENT.

Mayor Pro-Tem Florence Jackson so moved to adjourn at 7:41 p.m.; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0

Motion carried. 5-0