



City of Arcola

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www.arcolatexas.org

Minutes of a **Special Meeting** of the City Council of the City of Arcola, County of Fort Bend, State of Texas, held on Tuesday, **March 28, 2023 at 6:00 p.m.** at: Arcola City Hall, Room 124; 13222 Highway 6, Arcola, Texas 77583 for the purpose of considering the following numbered items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. CALL TO ORDER.** Mayor Fred A. Burton called the meeting to order at 6:00 p.m.
- II. INVOCATION.** Mayor Pro-Tern Florence Jackson gave the Invocation.
- III. PLEDGE OF ALLEGIANCE TO THE FLAG.** Council Member Evelyn Jones led the Pledge of Allegiance to the Flag.
- IV. ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tern Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby were present. Also present were City Attorney Debra Mergel, City Secretary Sally Cantu, and City Administrator Dr. Annette Guajardo.

V. PUBLIC COMMENTS.

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. No comments.

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM. Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. No comments.

VI. PUBLIC HEARING: NONE

VII. CONSENT AGENDA: NONE

VIII. REGULAR AGENDA:

A. Discussion, Consideration and Possible Action- Update from Mayor Fred A. Burton, including:

1. Maintenance Department Theft

Mayor Burton reported a major theft in the city. Officer Shoaf and Chief Carr gave an overview of the theft that occurred on March 22, 2023 at the WWTP located at 5925 FM 521. Multiple items were taken. This investigation has been turned over to the FBI.

2. Speed Humps.

Mayor Burton reported that the Speed Humps are installed. He hopes it will cut down on some of the speeders in the neighborhoods.

B. Discussion, Consideration and Possible Action- Update from Chief Carr, including:

1. Police Report - Maintenance Department

2. Police Chief's Recommendations:

Key Lock box – 2 pack - \$49.99 – Home Depot

Tool and Equipment Tracker – 8 pack - \$169.99 – Home Depot

Camera System for Maintenance Trailer - \$299.99 – Home Depot

GPS tracking system for vehicles \$432 per vehicle – Samsara

Chief Carr gave her recommendations to City Council on the above items listed except for the lock box.

Council Member Greg Abarr moved to approve the expenses Chief Carr recommended; seconded by Council Member Evelyn Jones. All were in favor.

Aye: Mayor Pro-Tern Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby
Nay: 0

Motion carried. 5-0

C. Discussion, Consideration and Possible Action-Authorization to purchase trailer replacement and chains from Trailer Wheel & Frame Company not to exceed \$5,350.11.

City Administrator Dr. Annette Guajardo and Chief Carr reported all the stolen items to TML. After the city meets the deductibles, the city will get reimbursed minus depreciation.

Council Member Greg Abarr moved to approve the purchase of the trailer, not to exceed \$5,350.11; **seconded by Council Member Rosemary Bigby.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

D. Discussion, Consideration and Possible Action—Authorization to relocate Maintenance Department trailer and two Conex Box Containers to the City Hall location not to exceed \$7,950.00.

Council Member Greg Abarr moved to approve relocating of the maintenance trailer and the two Conex Box Containers over to the City Hall complex not to exceed \$7,950.00; **seconded by Mayor Pro-Tem Florence Jackson.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

E. Discussion, Consideration and Possible Action—Authorization to repair the maintenance truck steering wheel that was damaged, not to exceed \$2,500.00.

Council Member Greg Abarr moved to approve repairing the maintenance truck steering wheel that was damaged, not to exceed \$2,500.00; **seconded by Council Member Evelyn Jones.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

F. Discussion, Consideration and Possible Action —Authorization to replace three (3) commercial lawnmowers (Scag Power Equipment) from Action Sales and Service not to exceed \$13,702.00 each for a total of \$41,106.00.

Council Member Greg Abarr moved to approve the purchase of three (3) commercial lawn mowers not to exceed \$41,106.00; **seconded by Council Member Rosemary Bigby.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

G. Discussion, Consideration and Possible Action- Report from Kaluza Inc., 1. FINAL PLAT OF KERALA PLAZA FM 521 DEVELOPMENT – A SUBDIVISION OF 0.4696 ACRES OF LAND SITUATED IN THE MANUEL ESCALERA SURVEY, ABSTRACT No. 170, CITY OF ARCOLA, FORT BEND COUNTY, TEXAS, and related matters.

Mr. Turner of Kaluza, Inc. presented the Final Plat of Kerala Plaza FM 521 Development. This is a 0.4696 Commercial Reserve located at the intersection of FM521 and Coen Road. Kaluza, Inc. staff reviewed the subdivision plat and provided them with comments. Staff recommend approving the subdivision plat along with addressing the plat review comments.

Council Member Evelyn Jones moved to approve the Final Plat of Kerala Plaza to include the comments; **seconded by Council Member Rosemary Bigby.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

H. Discussion, Consideration, Possible Action and Direction to staff as necessary. A development project for a manufactured housing community of 34.3929 acres on Post Road.

Mr. Turner gave a background on the manufactured housing community. It is in the City's ETJ. You still must go to the city and comply with all their rules and regulations. They do have a TCEQ approval for a water well and septic system.

After discussion, **Council Member Greg Abarr** moved to instruct staff to go back and look at the mobile home ordinance and update it as necessary and to bring back to council along with working with the developer to come up with a feasible

development agreement and bring it back before Council as well; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

I. **ADJOURNMENT.**

Mayor Pro-Tem Florence Jackson moved to adjourn at 7:14 p.m.; seconded by Council Member Evelyn Jones. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson and Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

