City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606
www.arcolatexas.org

NOTICE is hereby given of a Regular Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, to be held on Tuesday, February 8, 2022, beginning at 7:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

I. **CALL TO ORDER**: Mayor Fred A. Burton called the meeting to order at 7:00 p.m.

II. **INVOCATION:** Council Member Evelyn Jones gave the Invocation.

III. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Council Member Greg Abarr led the Pledge of Allegiance to the Flag.

IV. **ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosie Rojas were present. Also present were City Secretary Sally Cantu, City Bookkeeper Jeff Garcia, City Attorney Ford Hamilton, and City Administrator Dr. Annette Guajardo.

V. **PUBLIC COMMENTS.**

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

VI. **PUBLIC HEARINGS: None**

VII. **CONSENT AGENDA. None**

VIII. **REGULAR AGENDA:**

A. **Discussion, Consideration and Possible Action—**Previous meeting minutes and related matters**.**
Mayor Pro-Tem Florence Jackson so moved to approve December 14, 2021 minutes; **seconded by Council Member Ebony Sanco.** All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

B. **Discussion, Consideration and Possible Action—Month of November 2021 Bookkeeping Report and Financial Report by Jeff Garcia, Certified Public Accountant, and related matters.**
City Bookkeeper Jeff Garcia reviewed the Bookkeeping and Financial Report for the month of November 2021. After review and discussion**, Council Member Greg Abarr so moved** to approve the current report with the modifications mentioned and, also that an additional review be done to all the categories to have the most accurate information so the government body can make the proper decisions for the City; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

C. Discussion, Consideration and Possible Action—Water and Wastewater Systems and including (a) Operator's Report by John Montgomery of Municipal Operations and Consulting; and related matters and including;
(a) SECOND AMENDMENT TO UTILITY OPERATOR AGREEMENT and related matters.
Utility Operator John Montgomery of Municipal Operations reviewed the Operations Report for the month of January 2022.

Mr. John Montgomery submitted a Second Amendment to Utility Operator Agreement to City Council for consideration. After review and discussion, **Council Member Greg Abarr so moved** to approve Second Amendment to Utility Operator Agreement; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

Council Member Greg Abarr so moved to approve the Operations Report for the month January 2022; **seconded by Council Member Evelyn Jones**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried.

D. Discussion, Consideration and Possible Action—City Engineer Report by Llarance Turner, update on current projects, pending projects, and related matters; including

(a) POST OAK POINTE SECTION 2 FINAL PLAT—A Subdivision of 28.489 acres of land situated in the Thomas Barnett Survey, Abstract 7 and the Manuel Escalero Survey, A—170, City of Arcola, Fort Bend County, Texas, also being a partial replat of Reserve C of Post Oak Place Fort Bend Section One recorded in Plat No. 20170149 of the Fort Bend County Plat Records, 9 Lots, 5 Reserves (26.271 Acres), 1 block

City Engineer Llarance Turner reviewed the Post Oak Pointe Section 2 Final Plat. Mr. Turner has reviewed the plans and the plat. His recommendation is City Council is to approve Post Oak Pointe Section 2 Final Plat.
Council Member Evelyn Jones so moved to approve Post Oak Pointe Section 2 Final Plat; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

Mr. Turner also gave an update on the water plant. The project is going well. They are still working out the issue with CenterPoint Energy.

E. Discussion, Consideration and Possible Action—Update from the Mayor's Desk, including:
(a) K-9 Vehicle, including disposal and related matters.
Mayor Fred A. Burton made a recommendation to sell the K-9 Vehicle. The vehicle cannot be used out in the street and the City no longer has a K-9 Unit.

Council Member Greg Abarr so moved to authorize the Mayor to sell the K-9 Vehicle for the highest possible price; seconded **by Mayor Pro-Tem Florence Jackson**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay : 0
Motion carried. 5-0

F. Discussion, Consideration and Possible Action—City Administrator's Report by Dr. Annette Guajardo; updates, pending projects, and related matters, including;
(a) Migrate LT Program data to Encode Program in the Municipal Court and related matters. City Administrator Dr. Annette Guajardo noted that about a year and a half ago she presented purchasing a new program (Encode) for the Municipal Court. At the time, City Council and staff was told that it would cost $22,000.00 to convert all the data from LT Program into the new system. Today, that number has gone down to $8,090.00.

Municipal Court Judge Mo Gheinum explained the necessity of migrating LT Program data to Encode Program.

After discussion, **Mayor Pro-Tem Florence Jackson so moved** to migrate LT Program data to Encode Program; **seconded by Council Member Ebony Sanco**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

G. Discussion, Consideration, and Possible Action—Purchase of Land, including

(a) Resolution No. 02-08-2022; A Resolution authorizing the Mayor to enter a contract for purchase of 2 parcels of land located adjacent to City Hall for the use and benefit of the City

City Attorney Ford Hamilton reviewed and explained Resolution No. 02-08-22 and Resolution No. 02-08-22A and contract with landowner Mike Saenz.

After discussion**, Council Member Ebony Sanco so moved** to approve Resolution No. 02-08-2022; A Resolution authorizing the Mayor to enter a contract for purchase of 2 parcels of land located adjacent to City Hall for the use and benefit of the City **seconded by Council Member Rosie Rojas**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

(b) Resolution No. 02-08-2022A; A resolution authorizing the reimbursement of current funds expended for the purchase of the property described in item G.(a), from future tax-exempt bond revenues

Mayor Pro-Tem Florence Jackson so moved to approve Resolution No. 02-08-2022A; A resolution authorizing the reimbursement of current funds expended for the purchase of the property described in item G.(a), from future tax-exempt bond revenues; **seconded by Council Member Ebony Sanco**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

(c) Approval of the Contract with landowner Mike Saenz to purchase the property located at 434 McKeever Road, Arcola, Texas 77583

After discussion, **Council Member Rosie Rojas so moved** to approve the Contract with landowner Mike Saenz to purchase the property located at 434 McKeever Road, Arcola, Texas 77583**; seconded by** Council Member Ebony Sanco.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

IX. NEW BUSINESS:

A. Discussion, Consideration, and Possible Action—Approval from City Council to authorize auto payment for Hudson Energy and related matters.

City Administrator Dr. Annette Guajardo requested approval to authorize auto payment for Hudson Energy. After discussion, **Council Member Rosie Rojas so moved** to authorize auto payment for Hudson Energy; **seconded by Council Member Ebony Sanco**. All were in favor.
Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

B. Discussion, Consideration, and Possible Action—Ordinance No. 2022-02-08, AN ORDINANCE AMENDING AND ESTABLISHING RATES, FEES, CHARGES AND POLICIES FOR WATER AND WASTEWATER UTILITY

SERVICES; AMENDING THE CODE OF ORDINANCES; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT and related matters.

Council Member Greg Abarr so moved to approve Ordinance No. 2022-02-08; AN ORDINANCE AMENDING AND ESTABLISHING RATES, FEES, CHARGES AND POLICIES FOR WATER AND WASTEWATER UTILITY SERVICES; AMENDING THE CODE OF ORDINANCES; AND CONTAINING FINDINGS AND PROVISIONS RELATING TO THE SUBJECT; with an amendment in Section 3 that increases the amount of the Engineering Fees from $100.00 to $700.00; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

C. Discussion, Consideration, and Possible Action—May 7, 2022 General Election, including;

(a) **Resolution No. 02-08-2022B; A RESOLUTION CALLING AND ORDERING THE 2022 GENERAL ELECTION AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT.**

Council member Rosie Rojas so moved to approve Resolution No. 02-08-2022B; A RESOLUTION CALLING AND ORDERING THE 2022 GENERAL ELECTION AND CONTAINING OTHER PROVISIONS RELATING TO THE SUBJECT; **seconded by Council Member Ebony Sanco.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried 5-0

(b) **Contracts with Fort Bend County and related matters.**

Council member Rosie Rojas so moved to approve contract with Fort Bend County for City of Arcola May 7, 2022 General Election; **seconded by Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

D. Discussion, Consideration, and Possible Action—Purchase of a police vehicle for the proposed amount of $32,157.75 and related matters.

Mayor Fred Burton requested approval to purchase a police vehicle for the proposed amount of $32,157.75. The vehicle is a 2015 Chevrolet Tahoe. It has all the detailing the police need.

After discussion, **Mayor Pro-Tem Florence Jackson so moved** to approve the purchase of the 2015 Chevrolet Tahoe for the police department for $32,157.75; **seconded by Council Member Rosie Rojas**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

E. Discussion, Consideration and Possible Action—Police Chief for the City of Arcola, including selection, appointment, employment, duties, salary, etc. and related matters.

City Administrator Dr. Annette Guajardo reviewed the hiring process for the Police Chief position for the City of Arcola. Municipal Court Judge Mo Gheinum, Chairman of the selection committee, reviewed how the selection was handled. There were four applicants and three showed up. Five committee members had the ability to vote. The panel scored each one of the questions. The highest score was for David Rougeau.

Mayor Pro-Tem Florence Jackson so moved to accept Mr. Rougeau as the new Police Chief for the City of Arcola; **seconded by Council Member Greg Abarr**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0

Mayor Fred A Burton administered the Statement of Appointed Officer to Mr. David Rougeau.

Fort Bend County Sheriff Eric Fagan administered the Oath of Office to Mr. David Rougeau as Police Chief for the City of Arcola..

X. ADJOURNMENT.

Mayor Pro-Tem Florence Jackson so moved to adjourn at 8:03 p.m.; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosie Rojas
Nay: 0
Motion carried. 5-0