



City of Arcola

13222 Highway 6—Arcola, Texas 77583—Phone: 281-431-0606

www.arcolatexas.org

Minutes of a Regular Meeting of the City Council of the City of Arcola, County of Fort Bend, State of Texas, held on Tuesday, January 10, 2023, beginning at 7:00 p.m. at: Arcola City Hall, Room 124; 13222 Highway 6; Arcola, Texas 77583 for the purpose of considering the following items. The City Council of the City of Arcola, Texas, reserves the right to meet in closed session on any of the below items should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

- I. **CALL TO ORDER:** Mayor Fred A. Burton called the meeting to order at 7:02 p.m.
- II. **INVOCATION:** Council Member Evelyn Jones gave the Invocation.
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG:** Mayor Pro-Tem Florence Jackson led the Pledge of Allegiance.
- IV. **ROLL CALL:** Mayor Fred A. Burton, Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Ebony Sanco, Council Member Greg Abarr, and Council Member Rosemary Bigby were present. Also present were City Attorney Debra Mergel, City Secretary Sally Cantu, Finance Director Ruthie Cable and City Administrator Dr. Annette Guajardo.
- V. **PUBLIC COMMENTS.**

GENERAL COMMENTS FROM THE AUDIENCE. Citizens who desire to address the City Council with comments of a general nature will be received at this time. The total amount of time that a member of the public may address the City Council is limited to three (3) minutes, provided that any member of the public who addresses the City Council through a translator is limited to six (6) minutes. In accordance with the Texas Open Meetings Act, the City Council is restricted from discussing or taking any action on items not listed on the agenda. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None

COMMENTS FROM THE AUDIENCE FOR CONSENT AND REGULAR AGENDA ITEM Citizens who desire to address the City Council, with regard to matters on the Consent Agenda or Regular Agenda will be received either at this time or, if they state at this time that they elect to do so, during the City Council's consideration of the item. The total amount of time that a member of the public may address the City Council on a given item is limited to three (3) minutes, provided that any member of the public who addresses the City Council on a given item through a translator is limited to six (6) minutes. Comments or discussion by the City Council Members will only be made at the time the agenda item is scheduled for consideration. It is our policy to have all speakers identify themselves by providing their name and residential address when making comments. None
- VI. **CITY COUNCIL COMMENTS:** Mayor Pro-Tem Florence Jackson, Council Member Evelyn Jones, Council Member Greg Abarr, Council Member Ebony Sanco, and Council Member Rosemary Bigby.

Mayor Pro-Tem Florence Jackson deferred her comment time to Nino Corbett. Mr. Corbett gave an update on the expansion of the wastewater treatment plant. Council Member Evelyn Jones thanked the Mayor, Mr. Montgomery, and Dr. Annette Guajardo for all their time in working on a project for Leola Cooper, a senior citizen in Arcola. Council Members Greg Abarr, Ebony Sanco and Rosemary Bigby did not have comments.
- VII. **PUBLIC HEARINGS:** None
- VIII. **CONSENT AGENDA. Discussion and Possible Action—Motorola Solutions—purchase (9) APX6000 Radios for communication and services for \$37,322.91 and related matters.**

This item was on a previous meeting. Funds are now available to pay outright in lieu of leasing the purchase of (9) APX6000 radios for the communication and services for \$37,322.91.

Council Member Greg Abarr so moved to approve the purchase of (9) police radios for \$37,322.91; **seconded by Council Member Evelyn Jones.** All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

IX. REGULAR AGENDA:**A. Discussion, Consideration and Possible Action—Previous meeting minutes and related matters.**

After review of previous meeting minutes, **Mayor Pro-Tem Florence Jackson** so moved to approve previous meeting minutes of December 13, 2022; **seconded by Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

B. Discussion, Consideration and Possible Action—Update from Mayor Fred A. Burton, including;**1. Arcola Community Center (ACC) and related matters.**

Mayor Fred Burton called on Dr. Veeda Williams to give an update on the Arcola Community Center. Dr. Williams presented drawings and floor plans of the proposed Arcola Community Center to City Council. The project is approximately 14,579 square feet.

C. Discussion, Consideration and Possible Action—Update from R. Cable, Finance Director, including;**1. Month of December 2022 Bookkeeping Report and Financial Report and related matters.**

Finance Director Ruthie Cable reviewed the month of December 2022 Bookkeeping Report and Financial Report.

After review, **Mayor Pro-Tem Florence Jackson** so moved to approve the Month of December 2022

Bookkeeping Report and Financial Report; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

D. Discussion, Consideration and Possible Action—Update from L. Garrette, Permit Administrator, including;**1. Month of December 2022 Permit Report and related matters.**

Permit Administrator Lyneshia Garrette reviewed the permit report and chart report for the month of December 2022.

After review, **Mayor Pro-Tem Florence Jackson** so moved to approve the Permit Administrator's report; seconded by **Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

E. Discussion, Consideration and Possible Action—Update from John Montgomery, Municipal Operations and Consulting, including;**1. December 2022 Operator's Report and related matters**

Mr. John Montgomery of Municipal Operations, Inc. reviewed the December 2022 Utility Operator's Report for the City of Arcola.

After review, **Council Member Ebony Sanco** so moved to approve the December 2022 Operator's Report; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

**2. City of Arcola voluntarily joining the TCEQ SSO (Sanitary Sewer Overflow) Program and related matters
City of Arcola voluntarily joining the TCEQ SSO (Sanitary Sewer Overflow) Program and related matters.**

Mr. Montgomery also reviewed TCEQ REGULATORY GUIDANCE, Unauthorized Discharges and Sanitary Sewer Overflows.

Mr. Montgomery recommended the City of Arcola voluntarily join the SSO (Sanitary Sewer Overflow) Program. The purpose of this publication is to clarify the TCEQ's requirements for reporting unauthorized discharges and overflows from sanitary sewers. He reported that he has sponsorship from Region 12. If the city agrees to join the

SSO program, they will send a document for signature. Mr. Montgomery suggested going for a 15-year program. All SSO (Sanitary Sewer Overflows) will be reported in the program.

Council Member Greg Abarr so moved to join the SSO Program that Mr. John Montgomery discussed with City Council; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

Mr. Montgomery also reported that a MMC (Motor Control Center) is in the Water Plant room. He observed that they were pulling wire. He explained the process to City Council after installation.

F. Discussion, Consideration and Possible Action: Update from Kaluza, Inc. including:

1. Post Oak Pointe Section 1 Partial Replat 1—A SUBDIVISION OF 0.401 ACRES OF LAND SITUATED IN THE THOMAS BARNETT SURVEY, A—7 AND THE MOSES SHIPMAN LEAGUE, A—86, ALSO BEING A PARTIAL REPLAT OF LOTS 5 & 6 OF POST OAK POINT, SECTION 1 AS RECORD IN F.C. NO. 20210254, F.B.C.P.R., CITY OF ARCOLA, FORT BEND COUNTY, TEXAS. 2 LOTS, 1 RESERVE, 1 BLOCK and related matters.

Mayor Burton presented the Post Oak Pointe Section 1 Partial Replat 1. Mr. Nino Corbett reported that they shortened it to protect the live oaks. They pulled the lots away from the trees to give the trees breathing room.

After review, **Council Member Greg Abarr so moved** to approve Post Oak Point Section 1 Partial Replat 1; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

2.UTILITY CONVEYANCE AND SECURITY AGREEMENT, and related matters.

City Administrator Dr. Annette Guajardo reported that the Utility Conveyance and Security Agreement is asking that the City of Arcola convey the sanitary sewer lift station. Mr. John Montgomery noted that it is ready to go.

Council Member Greg Abarr so moved to approve the UTILITY CONVEYANCE AND SECURITY AGREEMENT; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

G. Discussion, Consideration and Possible Action—Assign city council members At-Large place numbers as follows: Greg Abarr – At-Large No. One; Evelyn Jones – At-Large No. Three; Ebony Sanco – At-Large No. Five.

The City is seeking to have four-year terms, which is allowed under the Texas Constitution, and still have At-large positions; however, the positions need to be numbered. An election for odd years is 1, 3, and 5. The positions were numbered alphabetically.

After discussion, **Council Member Greg Abarr so moved** to assign city council members At-Large place numbers as follows: Greg Abarr – At-Large No. One; Evelyn Jones - At-Large No. Three; Ebony Sanco - At-Large No. Five; **seconded by Mayor Pro-Tem Florence Jackson**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

H. Discussion—Adoption of zoning regulations for the City of Arcola, and related matters.

City Council discussed adopting zoning regulations for the City of Arcola. It is something city council need to think about for the future of Arcola. The purpose of zoning is to promote the health, safety, morals, the welfare of the city and its residents. To adopt zoning regulations, you need a comprehensive plan.

I. Discussion, Consideration and Possible Action—Update from Chief A. Carr, Arcola Police Department; including;

1. Month of December 2022 Police Report and related matters.

Chief of Police Arika Carr gave the Police Report for the month of December 2022.

Officer Shoaf reviewed the code enforcement report for the month of December 2022.

Mayor Pro-Tem Florence Jackson so moved to approve the month of December 2022 Police Report; **seconded by Council Member Ebony Sanco**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

J. Discussion, Consideration and Possible Action— Place on the ballot for May 6, 2023, the following:

a. Proposition 1: City Council Members and Mayor serve a four-year term beginning May 2023.

Council Member Ebony Sanco so moved to place Proposition 1: City Council Members and Mayor serve a four-year term on the May 6, 2023 ballot; **seconded by Council Member Rosemary Bigby**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0

K. ADJOURNMENT.

Mayor Pro-Tem Florence Jackson so moved to adjourn the meeting at 8:14 p.m.; **seconded by Council Member Evelyn Jones**. All were in favor.

Aye: Mayor Pro-Tem Florence Jackson, Council Members Evelyn Jones, Greg Abarr, Ebony Sanco, Rosemary Bigby

Nay: 0

Motion carried. 5-0